

Lisbon, 19 May 2008

**Conference of the Speakers of European Union Parliaments
Lisbon, 19-21 June 2008**

Dear Colleague,

After our Meeting of Secretaries General last 4 April, please find enclosed the following documents:

1. Draft Agenda of the Speakers Conference
2. Programme
3. Programme for accompanying persons

I would also like to underline that, during our Meeting, we have approved by consensus these documents:

- A. Report of the Working Group on Inter-parliamentary Cooperation, including the new Guidelines for Inter-parliamentary Cooperation in the European Union
- B. Report of the Working Group on Assistance to New Emerging Democracies

We have also approved the proposals from the IPEX Board:

1. Co-financing of an IPEX information officer
2. IPEX Board to 2008-09, which lead to an amendment of the IPEX Guidelines, as follows:

2.

1.3.2 Composition of the Board

The Board consists of members representing:

- The National Parliaments hosting the previous, current and upcoming Conference of the Speakers of European Union Parliaments (three)¹
- Other National Parliaments, that wish to participate and are willing to contribute to the effective functioning of IPEX
- The European Parliament

COSAC and the ECPRD participate as associate members.

I would like to add that the President of the Iberian-American Parliamentary Forum, Ruben Orellana, informed us that he cannot attend the Conference.

The speaking time will be limited to: 10 minutes for keynote speakers, 5 minutes for co-keynote speakers and 3 minutes for all Speakers during the debates.

For all information please contact the International Relations and Protocol Department.

I am looking forward to see you in Lisbon in June.

Yours very sincerely,

The Secretary General



Adelina Sá Carvalho

¹ In the case of bicameral systems, it is up to each parliament to decide on the representation.