Présidence du Conseil de l'Union européenne . GRAND-DUCHÉ DE luxembourg

*Version of 14 September 2015*

# Inter Parliamentary Conference on Stability, Economic Coordination and Governance in the European Union

# Luxembourg, 9 and 10 November 2015

## General Information

### Conference venue

*European Convention Center Luxembourg*
4, place de l'Europe
L-1499 Luxembourg
Phone: (+ 352) 43 02 57 751
Fax: (+ 352) 43 02 57 575

The meeting will be held on 9 and 10 November 2015 in the meeting room 1 of the *European Convention Center Luxembourg* located on the Kirchberg Plateau. Access to the session venue is through the main entrance on the ground floor of the Conference center.

### Hotels

Participants are invited to book their hotel rooms as soon as possible. Rooms have been pre-booked by the Chamber of Deputies in the following hotels:

**1) Mélia Hotel**
1 Park Dräi Eechelen,
L-1499 Luxembourg

Phone: (+352) 27333-1
Fax: (+352) 27333-999

| **Room type** | **Preferential rate per night per room** |
|---|---|
| Classic King | **180,- €** |
| **Including** | Breakfast buffet, internet, service and taxes |

**2) Hotel Novotel Luxembourg Kirchberg**
6, rue Fort Niedergrünewald
Quartier Européen Nord
Plateau du Kirchberg
L-2226 Luxembourg

Phone: (+ 352) 42 98 48 1
Fax: (+ 352) 43 86 58

| **Room type** | **Preferential rate per night per room** |
|---|---|
| Superior Guestroom - Single Occupancy | **185 €** |
| Superior Guestroom - Double Occupancy | **200 €** |
| **Including** | Breakfast buffet, Internet, services and taxes |

**3) Sofitel Luxembourg Europe Hotel**
4, rue Fort Niedergrunewald
Quartier Européen Nord
Plateau du Kirchberg
L-2015 Luxembourg

Phone: (+ 352) 43 77 61
Fax : (+ 352) 42 50 91

| **Room type** | **Preferential rate per night per room** |
|---|---|
| Superior Guestroom - Single Occupancy | **245,- €** |
| Superior Guestroom - Double Occupancy | **265,- €** |
| **Including** | Breakfast buffet, Internet, services and taxes |

**4) Novotel Luxembourg Centre**
35, rue du Laboratoire
L-1911 Luxembourg

Phone: (+ 352) 248781
Fax: (+ 352) 26480224

| **Room type** | **Preferential rate per night per room** |
|---|---|
| Superior Guestroom - Single Occupancy | **215,- €** |
| Superior Guestroom - Double Occupancy | **235,- €** |
| **Including** | Breakfast buffet, Internet, services and taxes |

**5) Sofitel Luxembourg Le Grand Ducal**
40, boulevard d'Avranches
L-1160 Luxembourg

Phone: (+ 352) 248771
Fax: (+ 352) 26480223

| **Room type** | **Preferential rate per night per room** |
|---|---|
| Superior Guestroom - Single Occupancy | **295,- €** |
| Superior Guestroom - Double Occupancy | **315,- €** |
| **Including** | Breakfast buffet, Internet, services and taxes |

Participants are kindly asked to address their booking forms directly to the hotel of their choice.

**Parking**

Delegates should inquire about parking facilities at their hotel.

**Transport**

Participants are kindly asked to organise their own transfer between the airport and their hotel.

- **From the hotels: Mélia Hotel / Hotel Novotel Luxembourg Kirchberg / Sofitel Luxembourg Europe Hotel**

These hotels being located at 5-minute walk from the Conference center, transport will not be provided for meetings from these hotels.

- **From the hotels: Sofitel Luxembourg Le Grand Ducal / Novotel Luxembourg Centre**

Buses will be provided from these hotels to the Conference center.

The Chamber of the Deputies will organise transport by bus between the hotels **Novotel Luxembourg Centre / Sofitel Luxembourg Le Grand Ducal** and the Philharmonie for the dinner on 10 November 2015.

**Registration (Badges)**

For security reasons, all participants are invited to wear their identification badge during meetings and events.

Badges will be provided at the *European Convention Center Luxembourg* Monday 9 November from 8.00 a.m. Participants are requested to immediately report the loss of their badge to the registration desk.

**Registration desk at *European Convention Center Luxembourg***

The registration desk is open on Monday 9 November and Tuesday 10 November from 8.00 a.m. and will provide:

- badges and if necessary replacement badges,
- taxi bookings,
- any additional information on the conference agenda.

**Interpretation**

Simultaneous interpretation of the debates will be provided in English and French. Delegations willing to bring their own interpreter must report to the organiser in advance of the meeting not later than **Friday 30 October.**

**Luxembourg Airport and train station**

Link: http://www.lux-airport.lu/en/Home.1.html

Luxembourg airport is located approximately 15 minutes by car away from the Kirchberg Plateau, and approximately 10 minutes by car away from the city centre, depending on traffic.

Luxembourg train station is located approximately 10-15 minutes by car away from the Kirchberg Plateau, and approximately 5-10 minutes by car away from the city centre.

A taxi from the airport to Luxembourg city centre or the Kirchberg plateau takes approximately 15 minutes and costs around 30 Euros. The exact price and duration of the journey depend on hotel location and traffic.

A taxi from the train station to the city centre or the Kirchberg Plateau costs approximately 20 Euros and takes about 10 minutes, depending on traffic.

**Currency**

The official currency in Luxembourg is the Euro (€).

**Other Services**

Medical service is available in the main foyer on the ground level of the Conference Centre.

An outside area for smokers is also located here.

ATMs (cash machines) and banks are available close to the session venue.

**General coordination**

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