

INTERPARLIAMENTARY CONFERENCE FOR THE COMMON FOREIGN AND SECURITY POLICY & THE COMMON SECURITY AND DEFENCE POLICY

2 – 4 SEPTEMBER 2016, BRATISLAVA

GENERAL INFORMATION

Conference venue

Bratislava Castle (Riding Hall),
Námestie Alexandra Dubčeka 1
812 80 Bratislava 1

<https://www.google.sk/maps/place/Bratislavsk%C3%BD+hrad/@48.1421122,17.0980461,17z/data=!3m1!4b1!4m5!3m4!1s0x476c895d93b150c5:0x2fd320efbc06a139!8m2!3d48.1421086!4d17.1002348>

Arrival, departure and local transport

Participants are kindly requested to make their own arrangements for transportation from and to the airport.

Bratislava Airport (BTS)

Located approx. 10 km from the city centre with flights from Athens, Barcelona, Berlin, Brussels – Charleroi, Dublin, London – Luton, London – Stansted, Madrid, Paris – Beauvais, Prague, Rome – Ciampino several days a week.

Taxi fare to the city centre ca. 15 €
Bus ticket to the city centre ca. 1 €

More information: <http://www.bts.aero/en/passengers/>

Vienna International Airport (VIE)

Thanks to its proximity to Bratislava (approx. 60 km) frequently utilized for international transport.

Taxi fare to Bratislava ca. 50 €
Bus ticket to Bratislava ca. 10 €

More information: <http://www.viennaairport.com/>

Transfer from the pre-booked hotels to the conference venue and to the social events will be provided by organisers (pls note that no transport between conference venue and hotels will be organised during coffee/lunch breaks).

Accommodation/Hotels

Participants are kindly requested to book their hotel rooms in due time. Rooms have been pre-booked at preferential rate by the Chancellery of the National Council of the Slovak Republic.

The deadline for hotel booking is **1 August 2016** and rooms will be assigned on a first-come first-served basis. After this date, rooms can be booked according to their availability.

Participants are kindly asked to book the accommodation directly with the hotels using links below:

Participants can choose from the following hotels:

Austria Trend Hotel Bratislava * (60 rooms)***

Vysoká 2A, 811 06 Bratislava

(Located in the city centre, next to the Crowne Plaza Hotel, approx. 2 km from the Conference venue)

Online booking form: [HERE](#)

or:

<http://bookings.ihotelier.com/bookings.jsp?groupID=1642756&hotelID=75034>

Room	Preferential rate
Standard	89 €
Superior	118 €
Including	breakfast, wifi, spa & fitness, VAT
Excluding	city tax 1,65 € per person per night

Phone: +421-2-527 758 18

Website: <http://www.austria-trend.at/en/hotels/bratislava>

Cancellation policy: A free of charge cancellation is possible until 14 days prior to arrival date. For cancellations until 3 days prior to arrival, 80 percent of the ordered service will be charged. From this date onwards the hotel will have to charge 100 percent of the ordered service in case of late cancellation, no show or early check out. All cancellations have to be in writing.

Crowne Plaza Bratislava * (50 rooms)***

Hodžovo námestie 2, 816 25 Bratislava

(Located in the city centre, next to the Austria Trend Hotel, approx. 2 km from the Conference venue)

Online booking: [HERE](#)

or

http://www.ihg.com/crowneplaza/hotels/us/en/bratislava/btsha/hoteldetail?qAdlt=1&qBrs=6c.hi.ex.rs.ic.cp.in.sb.cw.cv.ul.vn&qChld=0&qFRA=1&qGRM=0&qGrpCd=JUD&qlta=99801505&qPSt=0&qRRSrt=rt&qRef=df&qRms=1&qRpn=1&qRpp=20&qSHp=1&qSmP=3&qSrt=sBR&qWch=0&srb_u=1&icdv=99801505

Room	Preferential rate
Standard	117,35 €
Superior	156,35 €
Including	breakfast, wifi, spa & fitness, VAT
Excluding	city tax 1,65 € per person per night

Phone: +421-2-593 481 11

Website: <http://cpbratislava.sk/>

Cancellation policy: Reservation can be cancelled free of charge till August 3rd 2016. Cancelling the reservation up to 15 days prior the arrival will result in 50 percent cancellation fee from the whole reservation amount. Cancellations received 14 or less days prior arrival and no shows are subject to 100 percent cancellation fee from the entire reservation amount. Early departures are charged with 100 percent early departure fee for the full stay.

Hotel Devín Bratislava ** (30 rooms)**

Riečna 4, 811 02 Bratislava

(Located in the city centre, approx. 3 km from the Conference venue)

Online booking: [HERE](#)

or

http://www.hoteldevin.sk/en/booking/?user_language=en&price_group=536870912&service_model=09&inday=2&inmonthyear=2016-9&outday=4&outmonthyear=2016-09

Room	Preferential rate
Standard	99 €/single occupancy, 119 €/double
Superior	119 €/single occupancy, 139 € double
Including	breakfast, wifi, spa & fitness, VAT
Excluding	city tax 1,65 € per person per night

Phone: + 421-2-599 85 813

Mobile: + 421 911 766 880

e-mail: sales@hoteldevin.sk

Website: www.hoteldevin.sk

Cancellation policy: Cancellations should be made 14 days before arrival. If you fail to do this, you will be charged the first night accommodation cost

Radisson Blu Carlton Hotel Bratislava ** (70 rooms)**

Hviezdoslavovo námestie 3, 811 02 Bratislava

(Located in the city centre, approx. 3 km from the Conference venue)

Online booking: [HERE](#)

or

[https://www.radissonblu.com/reservation/cityRateSearch.do?rateSearchForm.cro ssBrandSearch=thisBrandOnly&rateSearchForm.o\[0\].c=0&rateSearchForm.num berRooms=1&promotionalCode=IPC&rateSearchForm.forcedHotelSearch=true& rateSearchForm.hotelCodes=BTSZH&rateSearchForm.checkinDate=09/02/2016 &rateSearchForm.checkoutDate=09/04/2016&language=en&rateSearchForm.o\[0 \].a=1&](https://www.radissonblu.com/reservation/cityRateSearch.do?rateSearchForm.cro ssBrandSearch=thisBrandOnly&rateSearchForm.o[0].c=0&rateSearchForm.num berRooms=1&promotionalCode=IPC&rateSearchForm.forcedHotelSearch=true& rateSearchForm.hotelCodes=BTSZH&rateSearchForm.checkinDate=09/02/2016 &rateSearchForm.checkoutDate=09/04/2016&language=en&rateSearchForm.o[0].a=1&)

Room	Preferential rate
Standard	139 €
Superior	169 €
Including	breakfast, wifi, spa & fitness, VAT
Excluding	city tax 1,65 € per person per night

Phone: + 421-2-593 900 00, 593 906 14

Website: www.radissonblu.com

Cancellation policy: Cancel today thru Aug 4th 2016 = no penalty.

Cancel Aug 5th 2016 thru Sep 2nd 2016 = 100% reserved rooms price

Lindner Hotel Gallery Central Bratislava ** (100 rooms)**

Metodova 4,821 08 Bratislava

(Located in the shopping centre, approx. 4km from the Conference venue)

Online booking:

[IPC CFSP/CSDP – reservation Lindner Hotel Gallery Central](#)

Room	Preferential rate
Standard	79 €
Superior	(on individual requests/pls contact directly hotel reservation unit)
Including	breakfast, wifi, VAT
Excluding	city tax 1,65 € per person per night, fitness & wellness center extra charge EUR 6.00 per person



Phone: + 421-2-399 300 00

Website: www.lindnerhotels.com

Cancellation policy:

Cancellation of your reservation is free of charge until 18:00 on 18-08-2016. In case of a later cancellation or non-show the hotel will charge 90% of all nights.

Parking

Delegates should inquire about parking facilities at respective hotels.

Registration/Identification badges

Each participant is kindly requested to submit the registration form (attached) via email registrations@nrsr.sk by **1 August 2016**.

A welcome & registration desks will be at the participants' disposal in the hotels upon their arrival on **2 September 2016 from 16:00 to 19:00** and at the meeting venue on **3 September 2016 from 08:00 to 11:30** for those who will not have been registered yet at the hotels.

For security reasons, access to official venues of all respective meetings and events will be granted only to persons visibly wearing identification badges.

Colours of badges:

Red – Head of delegation

Orange – Speaker

Blue – Member of Parliament

Green – Official

White – Organiser

Black – Support

Yellow – Interpreter

Pink – Media

Security

For security reasons, all participants, will be required to wear their conference identity badge at all meetings and social functions, as well as for all transport organised for the conference. All participants must carry some official photo identification (i.e. passport or identity card) at all times, in case the police perform an identity check.

Interpretation

Simultaneous interpretation of the sessions in Slovak, English and French will be provided by organisers.

Delegations willing to provide their own interpreters at their disposal are kindly requested to inform organisers in advance but not later than **1 August 2016**. Additional interpretation facilities (booths, etc.) will be allocated **on a first-come first-served basis**.

Working language *during workshops* will be English and French only!

Taking the floor

Participants who wish to take the floor during the meeting are kindly requested to fill out the request-for-the-floor cards. These cards will be provided upon registration together with other documents. The cards will be colour-coded with each colour matching an item on the programme.

The floor will be given in the order which were submitted request cards. The floor can be taken from the participant's seat.

Documents

The updated programme, working documents and other information are available [here](#). All documents are available in Slovak, English and French.

PC & internet facilities

Several computers and a printer will be available at the premises of the Riding Hall of the Bratislava Castle. Wi-Fi internet connection will be also available.

Similarly, Bratislava offers free internet access on the most frequented territories (Old Town, Danube bank). Free Wi-Fi is available in restaurants, bars, museum, theatres and shopping malls.

Catering

Lunch and refreshment during the coffee breaks will be served at the premises near the meeting room. Persons with dietary restrictions are kindly requested to inform organisers in advance by indicating relevant information in the registration form.

Local time

27 March – 30 October 2016	CEST	GMT +2
30 October – 31 December 2016	CET	GMT +1

Climate and weather

Weather forecasts and other information about the climate in Slovakia are available on webpage of the Slovak Hydro-Meteorological Institute: <http://www.shmu.sk/en/>

Average monthly temperatures: August 21 °C, September 17 °C (with temperatures 9-11°C during nights), but as it can vary from year to year significantly, please check the weather conditions prior arrival on relevant internet sites.



Currency

The official currency of Slovak Republic is the EURO (€).

Smoking

In Slovakia, smoking is prohibited at airports, bus/train/tram stations, in all public transports, offices, schools, hospitals, theatres, cinemas, museums, restaurants, cafés and other indoor public premises - with the exception of areas especially designated for smokers.

Embassies

For information on embassies located in Bratislava please visit the page:
<http://www.slovakiatravels.com/sk/naprogramuj-si-tvoju-cestu/ambasady/ambasady-na-slovensku.html>

General contact on organisers

General information: info.skpres@nrsr.sk

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