

General Information

Inter-Parliamentary Conference for the Common Foreign and Security Policy and the Common Security and Defence Policy

> 26 - 28 APRIL 2017 MALTA

Website

The Parliamentary dimension website can be accessed here: <u>https://parl.eu2017.mt</u>

Meeting venue

Hilton Malta Portomaso St Julian's

Phone:+356 2138 3383Email:info.malta@hilton.comWebsite:www.malta.hilton.com/

Click <u>here</u> for a map of the area.

Hotels

Participants are encouraged to book their hotel rooms at the earliest possible at one of the recommended hotels below. Details relating to the various hotels are shown hereunder. Rooms will be assigned on a first-come first-served basis.

Participants are kindly asked to book accommodation directly with the hotels using the links provided below in order to benefit from the preferential rates.

Hilton Malta *****

Room Type	Preferential rate per room per night
Standard	€211
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Click <u>here</u> to book directly with the hotel when making your reservation. Preferential rate negotiated by the House of Representatives is guaranteed until **16 March 2017**. Reservations made after 16 March 2017 are subject to availability at the hotel's best available rate.

Phone:	+356 2138 3383
Email:	info.malta@hilton.com
Website:	www.malta.hilton.com/

Click <u>here</u> for a map of the area.

Cancellation policy.

The full stay balance will be processed at the time of booking. If the booking is cancelled before 16 March 2017, then the deposit will be refunded. If the booking is cancelled after 16 March 2017, the hotel shall retain the deposit paid.



Fortina Spa Resort *****

Room Type	Preferential rate per room per night
Standard	€150
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Attached **booking form** should be duly filled in and forwarded to the Fortina Spa Resort. Preferential rate negotiated by the House of Representatives is guaranteed until **10 March 2017**.

Phone:+356 2346 2121/0Email:info@fortinasparesort.comWebsite:www.fortinasparesort.com

Click <u>here</u> for a map of the area.

Cancellation policy:

No deposit will be processed at the time of booking, however credit card details are required to guarantee room reservation. If cancellation is made within 2 days of arrival date and in the case of no-show, the first night will be charged for. **All cancellations have to be made in writing.**

Hotel Fortina ****

Room Type	Preferential rate per room per night
Standard	€115
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Attached **booking form** should be duly filled in and forwarded to the Hotel Fortina. Preferential rate negotiated by the House of Representatives is guaranteed until **10 March 2017**.

Phone:	+356 2346 2121/0
Email:	info@hotelfortina.com
Website:	www.hotelfortina.com

Click here for a map of the area.

Cancellation policy:

No deposit will be processed at the time of booking, however credit card details are required to guarantee room reservation. If cancellation is made within 2 days of arrival date and in the case of no-show, the first night will be charged for. **All cancellations have to be made in writing.**



Hotel Kennedy Nova ****

Room Type	Preferential rate per room per night
Single	€75
Twin	€85
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Click <u>here</u> to book directly with the hotel and insert **EUPR** in the **promo code** field when making your reservation. Preferential rate negotiated by the House of Representatives is guaranteed until **22 March 2017**.

Phone:	+356 2260 8899
Email:	reservations@kennedynova.com
Website:	www.kennedynova.com

Click <u>here</u> for a map of the area.

Cancellation policy:

A deposit of 25% will be processed at the time of booking; the remaining balance is to be settled upon arrival. If the booking is cancelled within 7 days of arrival, the total price of the reservation will be charged.

Bayview Hotel ***

Room Type	Preferential rate per room per night
Standard	€59.25
Seaview Supplement	€18
Including	Breakfast and VAT
Excluding	€0.50 Eco contribution tax per night

Click <u>here</u> to book directly with the hotel and insert **CONF2017** in the **promo code** field when making your reservation. Preferential rate negotiated by the House of Representatives is guaranteed until **22 March 2017**.

Phone: +356 2264 1512; +356 2264 0000 Email: sales1@sthotelsmalta.com info@bayviewmalta.com Website: www.bayviewmalta.com

Click <u>here</u> for a map of the area.

Cancellation policy.

If the booking is cancelled within 8 days of arrival, no cancellation fee will apply. If the booking is cancelled within 3 to 7 days of arrival, 50% of the reservation will be charged. If the booking is cancelled within 3 days of arrival, the total price of the reservation will be charged.



Sliema Hotel ***

Room Type	Preferential rate per room per night
Standard	€59.25
Seaview supplement	€18
Including	Breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Click <u>here</u> to book directly with the hotel and insert **CONF2017** in the **promo code** field when making your reservation. Preferential rate negotiated by the House of Representatives is guaranteed until **22 March 2017**.

Phone: +356 2264 1512; +356 2132 4888 Email: sales1@sthotelsmalta.com info@sliemahotel.com Website: www.sliemahotel.com

Click <u>here</u> for a map of the area.

Cancellation policy.

If the booking is cancelled within 8 days of arrival, no cancellation fee will apply. If the booking is cancelled within 3 to 7 days of arrival, 50% of the reservation will be charged. If the booking is cancelled within 3 days of arrival, the total price of the reservation will be charged.

Arrival and departure

Participants are to arrange their own transfers from and to the airport.

The Malta International Airport is located approximately 11 km or a 22 minute drive to the Hilton Malta, St Julian's, depending on traffic, and approximately 12 km or a 15-20 minute drive to the Fortina Spa Resort, Hotel Fortina, Hotel Kennedy Nova, Bayview Hotel and Sliema Hotel, depending on traffic.

Link to the Malta International Airport website: www.maltairport.com

Public Transport

The bus service runs from just outside the Malta International Airport terminal. There are a number of express routes which link the airport to various localities around Malta, which are denoted by an "X" followed by the route number.

Bus number $\underline{X2}$ connects the Malta International Airport directly to Sliema and St Julian's; the journey takes approximately 50 minutes, depending on traffic, and a ticket costs \in 1.50. Tickets can be purchased from the Information and Sales Office Booth in the Arrivals Hall or directly on the bus.

Link to the Malta Public Transport website: <u>www.publictransport.com.mt/airport-services</u>



Taxi

A taxi from the Malta International Airport to Sliema/St Julian's/Gżira takes approximately 15-20 minutes, depending on traffic and costs around €20 one way. A taxi rank is located outside the airport: www.maltairport.com/passenger/getting-here/taxi-service.

Transport

Transfer from the recommended hotels to the meeting venue and to the social functions will be provided by the organisers.

Registration

Accreditation

Delegates are required to be registered via the online accreditation system through the designated delegate accreditation officer (DAO) of each Chamber/Parliament at <u>https://delegation.eu2017.mt</u>.

The deadline for registration is **7 April 2017.**

Hotel/Venue

Registration desks will be open at the **Hilton Malta, Fortina Spa Resort, Hotel Kennedy Nova, Bayview Hotel** and **Sliema Hotel** on **Wednesday, 26 April 2017 from 14:00 to 18:30**. Delegates arriving later will be able to register at the meeting venue on Thursday, 27 April 2017 from 09:00.

Badges

Upon registration participants will receive their identity badge and the information package.

Delegates who will not be staying at one of the recommended hotels and would like to join the dinner on Wednesday, 26 April 2017 are required to advise the Presidency from which hotel listed above they would like to register at the times indicated, and may join the transfer from this hotel to the social function venue.

Colours of the lanyards attached to the badges:

Red:	Head of delegation
Blue:	Delegate
Green:	Delegation Staff
Grey:	Local Support
Yellow:	Media
Light Blue:	Interpreter
Purple:	Workforce/technical

For security reasons, all participants are requested to wear their identification badge at all times during the events. Participants are requested to immediately report the loss of their badge to the meeting organisers.



Interpretation

Simultaneous interpretation of the plenary debates will be provided in Maltese, English and French.

A limited number of booths can be made available on a first-come, first-served basis to those delegations wishing to bring their own interpreters. These delegations are to inform the organisers in advance, and in any case not later than **7 April 2017**.

Taking the floor

Participants who wish to take the floor during the meeting are kindly requested to fill out the request-for-the-floor cards, which are to be handed in at the start of the sessions. These cards will be provided upon registration together with other meeting documents.

Information

Copies of all meeting documents will be made available outside the meeting hall.

Currency

The official currency in Malta is the euro (EUR).

Climate

The average maximum temperature during the day is normally around 20 degrees Celsius, whereas the minimum temperature during the night may fall to around 17 degrees Celsius.

More information and detailed weather forecasts are available at <u>www.maltairport.com/weather</u>

Facilities

A limited number of computers and printers will be available at the conference venue.

WiFi internet connection will be also available.

Embassies

The list of **Embassies and Consular Offices** representing foreign countries in Malta can be accessed from this <u>link</u>.



Visas

Participants requiring an entry visa for Malta are to make their own visa arrangements.

Contact information

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