



## **XLVII COSAC**

**COPENHAGEN  
22 – 24 APRIL 2012**

## ADDRESSES AND TELEPHONE NUMBERS

**Conference Venue**      Tivoli Congress Center  
Arni Magnussons Gade 2-4  
DK-1577 Copenhagen V  
Tel.: + 45 4487 0000  
Website: [www.tivolicongresscenter.com](http://www.tivolicongresscenter.com)

**Dinner Venue**      Restaurant Nimb Terrasse  
**22 April 2012**      Vesterbrogade 8  
DK-1630 Copenhagen V  
Tel. +45 3375 0750  
Website: [www.nimb.dk](http://www.nimb.dk)

**Dinner Venue**      Restaurant Bojesen at the Opera  
**23 April 2012**      Operaen  
Ekvipagemestervej 10  
DK-1438 Copenhagen K  
Tel. + 45 3391 4600  
Website: [www.bojesen.dk/BOJESEN-AT-THE-OPERA.303.aspx](http://www.bojesen.dk/BOJESEN-AT-THE-OPERA.303.aspx)

**Tivoli Hotel**      Arni Magnussons Gade 2  
DK-1577 Copenhagen V  
Tel.: + 45 4487 0000  
Fax: +45 4487 0001  
Website: [www.tivolicongresscenter.com](http://www.tivolicongresscenter.com)

**HOTEL WAKEUP**      Carsten Niebuhrs Gade 11  
**COPENHAGEN**      DK-1577 Copenhagen V  
Tel. + 45 4480 0000  
Fax. + 45 4480 0001  
Website: [www.wakeupcopenhagen.com](http://www.wakeupcopenhagen.com)

**PRESIDENCY STAFF**

Signe Riis Andersen, Clerk of the European Affairs Committee  
+45 3337 3696, GSM +45 6162 4052

Morten Knudsen, Principal EU-Advisor  
+45 3337 3695 GSM +45 6162 4052

Mongin Forrest, Presidency Coordinator  
+45 3337 3342, GSM +45 6162 4611

Thomas Søndergaard Sarup, Permanent Representative to the EU  
GSM +32 476 962 982

Thomas Fich, Senior EU-Advisor  
+45 3337 3611, GSM + 45 6162 4510

Pernille Deleuran, Head of International Division  
+ 45 3337 3014, GSM + 45 6162 3394

Louise Juul, Member of the COSAC Secretariat  
GSM + 32 470 644 659

Birgitte Wern, Interpretation  
+45 3337 3205, GSM +45 6162 3471

Mette Nielsen, Executive Assistant  
+45 3337 3615, GSM +45 6162 3145

## GENERAL INFORMATION

<b>Website</b>	<a href="http://www.presidency.dk">www.presidency.dk</a> <a href="http://www.cosac.eu">www.cosac.eu</a>
<b>Registration and information</b>	Participants will receive their identity badges, documentation and other conference material when they register upon arrival at the Tivoli Hotel or the WakeUp Copenhagen Hotel on 22 April. Delegates arriving later than 18:30 will register in the lobby of Tivoli Congress Center on 23 April.
<b>Badges</b>	Available during check-in (see above). For security reasons all participants are requested to wear their badges throughout the entire conference. For lost badges please contact the presidency staff. The badges are colour-coded as follows: Turquoise = Head of Delegation (MPs) Beige / light brown = Member of Delegation (MPs) Yellow = Staff of the delegations Orange = Presidency staff Dark grey = External guest
<b>Interpretation</b>	Simultaneous interpretation will be provided in the official languages of the European Union. For the meeting of the presidential troika English, French, Polish and Italian interpretation will be provided. English and French interpretation will be provided during meetings of political groups.
<b>Documents</b>	In the lobby in front of the Tivoli Congress Hall and on <a href="http://www.presidency.dk">www.presidency.dk</a> and <a href="http://www.cosac.eu">www.cosac.eu</a> .
<b>Seating and speech requests</b>	Delegates will have assigned seating in the Tivoli Congress Hall. Delegates are requested to sit in their assigned seat. Delegation flags and names cards will be clearly visible in the Congress Hall. Information on how to request the floor and use the microphones will be available in every seat in the Congress Hall.
<b>Presidency Secretariat</b>	Room: Divanen, 2 <sup>nd</sup> floor (see map)
<b>COSAC Secretariat</b>	Room: Viften, 2 <sup>nd</sup> floor (see map)
<b>Copy Center</b>	In the lobby of the Congress Center, on the left side of the Congress Hall (see map).
<b>IT-support</b>	Please contact the Presidency staff or call Mr Mikkel Bach Nielsen (AV Tech, Tivoli Congress Center), +45 26 71 12 88.
<b>FAX</b>	Not available.

<b>Restaurant</b>	Two restaurants and a bar are available in Tivoli Hotel.
<b>ATM &amp; Kiosk</b>	Not available in the hotels. Copenhagen Mall (Fisketorvet) is located across the street from the Congress Center. ATM and a kiosk can be found there, as well as other shops.
<b>Police/ambulance/fire</b>	Contact the reception at your hotel: Tivoli Hotel: +45 4487 0000 WakeUp Hotel: +45 4480 0000
<b>Smoking</b>	Smoking is prohibited inside the Congress Center. Smoking is permitted outdoors.
<b>Refreshments</b>	Will be served during coffee breaks and throughout the day in front of the Congress Hall.
<b>Toilets</b>	See map.
<b>Lunch</b>	23 April: A buffet will be served in the restaurant Tivoli Brasserie 24 April: A buffet will be served in the foyer of the Congress Center.
<b>Transportation</b>	<p>Participants are asked to arrange their own transport to and from the airport.</p> <p><u>Taxi:</u> Taxis are available at the airport and the return transfer can be booked via the hotel. The cost of transfer from the airport to the city centre is approx. 200-250 Danish D.Kr. Credit cards are usually accepted.</p> <p><u>Trains from the airport:</u> The ticket office is located in Terminal 3 above the railway station. There are lifts and stairs between the platforms and Terminal 3. The train operates between the airport and Copenhagen Central Station. The travel time is approx. 30 minutes. The Tivoli Congress Center is a 15 minutes walk from the Central Station. Taxis are available from the Central Station.</p> <p>The Danish Parliament will provide bus transportation from the Hotels to Dinner venues (and back to the hotel) on 22 April and 23 April – please see the programme for departure time. The Tivoli Hotel and WakeUp Hotel are located in the same premises as the Tivoli Congress Center. Therefore transportation between hotels and meeting venue is not needed or provided.</p>
<b>Currency</b>	The currency in Denmark is Danish kroner. 1 euro = approx. 7,5 D.Kr.

**Meeting Room 1**

Room: Pantomimen, 1st floor (see map).

**Meeting Room 2**

Room: Glassalen, 1<sup>st</sup> floor (see map). To book meeting rooms please contact Presidency Staff.

**Wifi**

Free internet access is available throughout the Congress Center.

Username: tivolihotel

Password: tivolihotel

Instructions for wifi access will be available in the Congress Hall.

**Print**

Please see the manual in the Congress Hall.

**Press**

Questions regarding the press and other media may be addressed to the Presidency Secretariat.

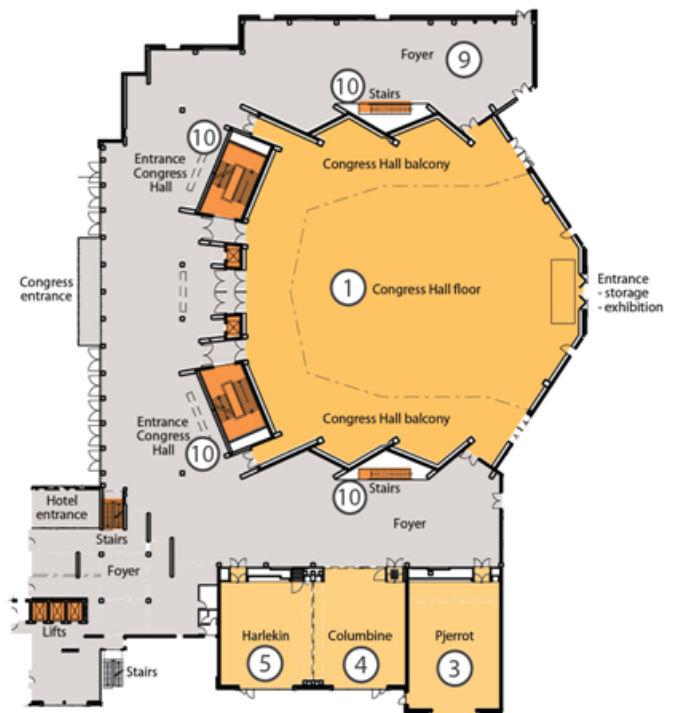
**TV**

The entire Conference will be broadcast live on Danish national television (in Danish and original language) and will also be available live on streaming immediately after the conference. It will also be available "on-demand".

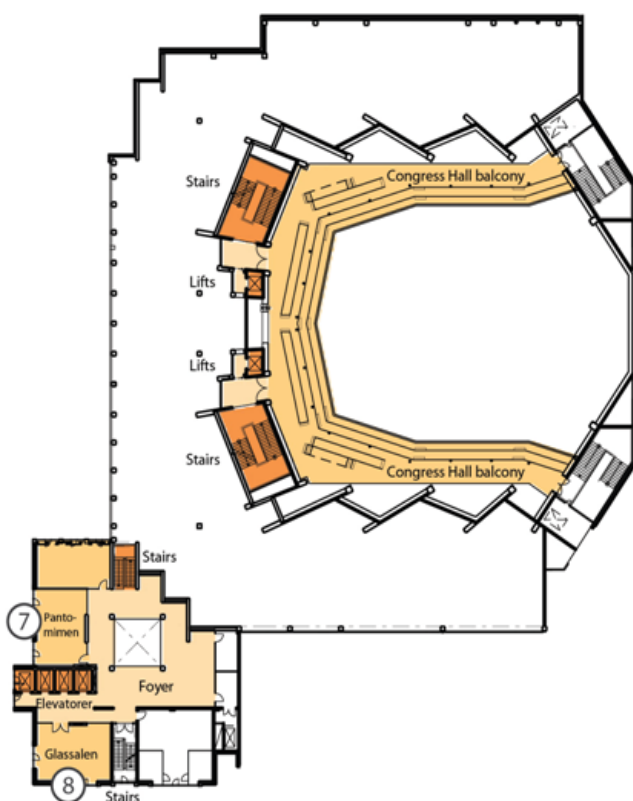
## Room overview

- ① Tivoli Congress Hall: COSAC Plenary
- ② Viften: COSAC Secretariat
- ③ Pjerrot: Interpreters
- ④ Columbine: Meeting Room Political Group – S&D
- ⑤ Harlekin: Meeting Room of the Presidential Troika of COSAC & Meeting Room Political Group – EPP
- ⑥ Divanen: Meeting Room Political Group – ALDE
- ⑦ Pantomimen: Meeting Room 1
- ⑧ Glassalen: Meeting Room 2
- ⑨ IT-Facilities
- ⑩ Access to toilets in the basement via stairs/elevator

### Ground Floor



### First Floor



### Second Floor

