



Parliamentary Dimension
of the Estonian Presidency
of the Council of the
European Union



IPEX Correspondents Meeting 22–23 November 2018, Tallinn

Practical Information

Conference venue

The Riigikogu, Lossi plats 1a, Tallinn, Estonia.

Click [here](#) for a map of the area.

www.riigikogu.ee/en

Arrival/Departure transport

Participants are kindly requested to make their own arrangements for transport from and to the airport. Tallinn Lennart Meri Airport (<https://www.tallinn-airport.ee/en/>) is located 4 km from the city centre, which is approximately a 15-minute drive, depending on traffic.

By taxi

The journey from the airport to Tallinn city centre takes approximately 10–15 minutes and costs around 10 €. The official taxi partners of Tallinn Airport are **Tulika Takso**, **Tallink Takso** and **Tulika Business**, whose cars will be waiting for passengers right in front of the terminal doors.

Tulika Takso and Tulika Business

Phone: +372 612 0000

Homepage: <http://www.tulika.ee/>

Tallink Takso

Phone: +372 640 8921

Homepage: <http://www.tallinktakso.ee/>

By tram

Public tram No 4 stops next to the terminal, towards the city. The last tram from the airport to the city centre leaves at 00:45. Tickets are sold by the driver when you enter the tram. The cost of a single ticket is 2 EUR. The journey to the city centre takes approximately 15–17 minutes. The timetable for tram No 4 is available at:

<https://transport.tallinn.ee/index.html#tram/4/b-a/en>

By bus

Airport bus stops are located at the city side of the passenger terminal next to the tram stop. Bus No 2 operates between the airport and the city centre 1-4 times per hour, depending on the time of day. Tickets are sold by the driver when you enter the bus. The cost of a single ticket is 2 EUR. The timetable for bus No 2 is available at:

<https://transport.tallinn.ee/index.html#bus/2/a-b/13516-1/en>

Accommodation

Participants are kindly asked to book their hotel rooms as soon as possible in the hotel recommended below. The preferential rates negotiated by the Chancellery of the Riigikogu are guaranteed until **24 October 2018**, and rooms will be assigned on a first-come, first-served basis. Please contact the hotel directly using the link provided below in order to benefit from the preferential rates.

If you want to make **a group booking**, please contact the hotel directly using the contacts below. Please enter the code of the meeting „IPEX18” in the Subject field.

Park Inn by Radisson Meriton Conference & Spa Hotel Tallinn

Room type	Preferential rate per night per room
Standard Room SGL	65 €
Standard Room DBL	75 €
Including	Buffet breakfast, WiFi, VAT, usage of gym, sauna & water centre from 07:00 to 22:00.
	Check-In: 15:00; Check-Out: 12:00

Click [here](#) to book directly with the hotel.

Hotel reservation contact:

E-mail: reservations.meriton.tallinn@rezidorparkinn.com

Phone: +372 6288100

Address: Toompuiestee 27/Paldiski mnt 4, Tallinn. Click [here](#) for a map of the area.

Homepage: <https://www.parkinn.co.ee/hotel-meriton-tallinn>

Cancellation policy:

Individual reservations can be cancelled free of charge until 24 hours prior to arrival. In case of late cancellation or no-show, the guest will be charged for the first night's accommodation. Bookings must be guaranteed by a credit card, by providing credit card number and the expiration date. Accommodation must be cancelled in writing (Mo–Fr, 08:30–17:00 GMT +2).

Park Inn by Radisson Meriton Conference & Spa Hotel Tallinn is located at an 8-minute walk distance from the Riigikogu, the meeting venue.

Registration / Identity badges

Participants are kindly requested to register for the conference (incl. trainings, workshops and dinner) online by **24 October 2018**. Please find the registration information along with the username and password in the e-mail sent to you or your contact person.

The registration desk will be open at the conference venue on Thursday, 22 November, from 15:00, and on Friday, 23 November 2018, from 09:00. At the registration desk, participants will receive their identity badges upon presenting their ID document. For security reasons, participants are kindly requested to wear their identity badges visibly at all times during the event.

Working language

The working language will be English only.

Facilities

One computer and one printer will be available outside the meeting venue. WiFi connection will be available during the meeting.

Dinner

The dinner on 22 November at 19:00 is kindly offered by the Riigikogu and will be held at Scheeli Restaurant that is situated in the very heart of the Old Town (Vana turg 2, Tallinn).

Click [here](#) for a map of the area.

Smoking is permitted only in a designated smoking room or outside.

Climate and weather

In November, the average temperature is around 1°C. At night, the average low temperature is around -2°C. More information and detailed weather forecasts are available at <http://www.ilmateenistus.ee/?lang=en>.

Local time

Time zone GMT +2.

Currency

The currency of the Republic of Estonia is the euro.

Emergency number is 112.

Electricity

The electricity supply in Estonia is 230 volts. Type F power sockets are in use.

Discover Estonia

Visit Estonia - Official tourist information website: <https://visitestonia.com/en/>

Estonia 100: <https://www.ev100.ee/en>, Visit Tallinn: <https://www.visittallinn.ee/eng>

Contacts

Ms Katry Ahi

katry.ahi@riigikogu.ee

+372 631 6484

Logistical coordination:

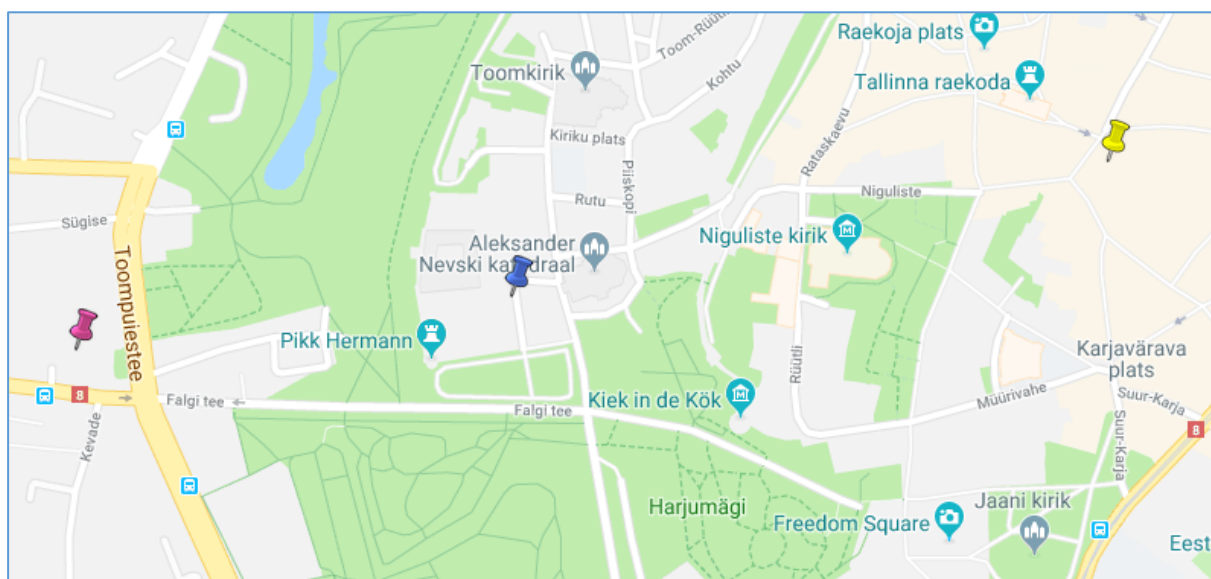
Ms Margit Muul

info@parleu2017.ee


+372 631 6502

Map of Tallinn

Click [here](#) for a map of Tallinn.



 Riigikogu (the Parliament of Estonia)

 Park Inn by Radisson Meriton Conference &...

 Scheeli Restoran