

Parliamentary Dimension





Meeting of the Chairpersons of COSAC

Bucharest, 20-21 January 2019

General Information

(as of 17 January 2019)

Meeting Venues

-  **Presidential Troika**
20 January 2019
Dimitrie Cantemir Hall, Palace of Parliament, Senate of Romania
Bucharest
Please use the Entrance A1
-  **Chairpersons COSAC**
21 January 2019
Senate Plenary Hall, Palace of Parliament
Bucharest
Please use the Entrance A1

Social events Venues





Dinner, 20 January 2019: National Museum of Art of Romania Throne Hall




The National Museum of Art of Romania is hosted by the former Royal Palace. Erected between 1927 and 1937 in neoclassical style, the palace was home to King Carol II and to his son, King Mihai I, until 1947, when the monarchy was abolished in Romania. It was inside the halls of this palace that King Mihai, aged 18, led a coup that displaced the pro-Nazi government during the World War II and put Romania on the Allies' side.

Visit of the National Museum of Contemporary Art, 20 January 2019

Bucharest's newest museum, the MNAC, as it is often called by museum-goers, displays works of Romania's contemporary artists as well as many temporary exhibits by international artists. The museum is housed in a wing of the Palace of Parliament, the space which would have served as Nicolae and Elena Ceausescu's private apartment (where just the bathroom occupied 680 square feet, while the adjoining boudoir was three times that size).

Registration and accreditation

-  The Romanian Presidency has implemented an online registration system for all meetings. You are kindly requested to notify a Delegation Accreditation Officer (DAO) of your Chamber/Parliament (name, e-mail address and phone number) to COSAC-RO2019@senat.ro.
DAO will receive a link to the registration system via e-mail, at which he/she can view the accreditation status in the system and make modifications among the registered persons until the registration deadline.
-  Contact for technical support: support@parl2019ro.eu
-  Every DAO is kindly asked to fill in the online registration form for the whole delegation.
-  **The deadline for the whole process of registration is January 7, 2019.**

-  Welcome and registration desks will be open at the recommended hotels on **Sunday 20 January 2019, from 14:00 to 19:00** in order to provide the conference welcoming bags. Delegates arriving later will be able to register at the meeting venue on **Monday 21 January 2019, from 08:30**.
-  **For security reasons, all participants are requested to wear their identity badges visibly at all times during the event. If you lose your identity badge, please contact the organisers immediately.**
-  Delegates not staying at one of the recommended hotels are requested to notify the organisers in which of the recommended hotels they would prefer to register (at the indicated times). They are also welcome to join the transfers from this hotel to the cultural programme, to the dinner or the meeting venue.

Colour coding of the identity badges

RED	Head of delegation
BLUE	Delegate
GREEN	Delegation staff
VIOLET	Observers
WHITE with blue strips	Guest
GREY	Keynote Speaker
ORANGE	Interpreter
WHITE with grey strips	Security
YELLOW	Media
WHITE with red, yellow and blue strips	Organisers

Accommodation

Delegates are kindly requested to make **their own room reservations** as soon as possible in one of the hotels recommended below, using the reservation links or the registration forms attached which has to be returned directly to the hotel by fax or by e-mail. Please note that each hotel has different cancellation policies.

Block reservations have been made from 19th to 22nd January 2019 at the following hotels:

Radisson Blu Hotel

(30 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard room	120 €/130 €
including	Breakfast/Wi-Fi
Check in/Check out	15:00/12:00
Reservation deadline	7th of January 2019
Cancellation deadline	Before 8th of January 2019 Late cancel or no-show Jan 09 2019 - Jan 19 2019 will be charged 120.00 EUR

Please use the following link to book your room directly with the hotel:
[https://www.radissonblu.com/reservation/cityRateSearch.do?rateSearchForm.crossBrandSearch=thisBrandOnly&rateSearchForm.o%5b0%5d.c=0&rateSearchForm.forcedHotelSearch=true&rateSearchForm.hotelCodes=BUHZH&rateSearchForm.checkinDate=01/19/2019&rateSearchForm.checkoutDate=01/22/2019&rateSearchForm.numberRooms=1&promotionalCode=COSAC&language=en&rateSearchForm.o%5b0%5d.a=1&=undefined&rateSortFilter=\(sort\(availableRates\)\)](https://www.radissonblu.com/reservation/cityRateSearch.do?rateSearchForm.crossBrandSearch=thisBrandOnly&rateSearchForm.o%5b0%5d.c=0&rateSearchForm.forcedHotelSearch=true&rateSearchForm.hotelCodes=BUHZH&rateSearchForm.checkinDate=01/19/2019&rateSearchForm.checkoutDate=01/22/2019&rateSearchForm.numberRooms=1&promotionalCode=COSAC&language=en&rateSearchForm.o%5b0%5d.a=1&=undefined&rateSortFilter=(sort(availableRates)))

Hotel Contact:

Address: Calea Victoriei St. no. 63-81, Bucharest, 030165, Romania

Tel.: +40 21 311 9000

E-mail: info.bucharest@radissonblu.com

Website: <https://www.radissonblu.com/en/hotel-bucharest>

Europa Royale Bucharest Hotel
(30 Rooms)

Room type	Rate per room per night (single/double occupancy)
Standard double/twin room	80€/90€
including	Breakfast/Wi-Fi
Check in/Check out	14:00/12:00
Reservation deadline	7th of January 2019
Cancellation deadline	7th of January 2019

Please use the attached booking form to book directly with the hotel via fax or e-mail.

Hotel Contact:

Address: Franceză St. no. 60, Bucharest, 030106, Romania

Tel.: +40 213191798

Fax.: +40 372376500

E-mail: sm.bucharest@europaroyale.com

Website: <https://www.europaroyalebucharest.com/>

Hilton Garden Inn Bucharest Old town

(100 Rooms)

Room type	Rate per room per night (single/double occupancy)
Queen room	85€/95€
including	Breakfast/Wi-Fi/VAT
Check in/Check out	15:00/12:00
Reservation deadline	7th of January 2019
Cancellation deadline	Free cancellation before 11:59pm local hotel time on 15th Jan 2019

Please use the following link to book your room directly with the hotel:

<https://bit.ly/2Qc4RBI>

(Group Code – COSAC)

Hotel Contact:

Address: Doamnei St. no. 12, Bucharest, 030055, Romania

Tel.: +40 21 3120300

Fax.: +40 21 3120300

E-mail: BUHGI_reservations@hilton.com

Website: <https://hiltongardeninn3.hilton.com/en/hotels/romania/hilton-garden-inn-bucharest-old-town-BUHGI/index.html>

Hotel Novotel Bucharest City Centre

(50 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard Queen	70 €/82 €
Executive room	105 €/117 €
including	Breakfast/Wi-Fi/VAT
Check in/Check out	14:00/12:00
Reservation deadline	7th of January 2019
Cancellation deadline	9th of January 2019

Please use the attached booking form to book directly with the hotel via fax or e-mail.

Hotel Contact:

Address: Calea Victoriei St. no. 37B, Bucharest, 010016, Romania

Tel.: 021 308 8888

E-mail: h5558@accor.com

Fax: 00 40 21 3088889

Website: <https://www.accorhotels.com/fr/hotel-5558-novotel-bucharest-city-centre/index.shtml>

Transport

- ✚ Delegations are kindly requested to make their own arrangements for transportation from and to the airport. Bucharest Henry Coandă International Airport (<http://www.bucharestairports.ro/en/passengers>) is located about 19 km from the city centre, which is approximately 30 minutes' drive depending on traffic. You may reach Bucharest by bus (<http://www.bucharestairports.ro/en/transport/bus>) or taxi (<http://www.bucharestairports.ro/en/transport/taxi>).
- ✚ Licensed taxis without prior request, with fares between 1.39 lei/km and 3.5 lei/km, are available at the airport and are situated in the taxi station located at the exit of the terminal and will take passengers in order of arrival.
Touch screen terminals for taxi requests are also available for passengers who want to order taxi from several different taxi companies.
- ✚ Further information can be found on the website: <http://www.bucharestairports.ro/en/transport>
- ✚ Transportation service will be provided by the Romanian Parliament between the recommended hotels and the cultural programme, the dinner and the meeting venues as indicated in the draft programme. The Romanian Senate is providing participants wishing to leave directly to the airport, devices to order taxi. The devices are situated at the Information Desk (Entrance A1), where an organizer will be available for assistance.

Languages

The meeting of the Presidential Troika will be held in English.

Regarding the Meeting of the Chairpersons of COSAC, simultaneous interpretation will be provided in English, French and Romanian. The delegations wishing to bring their own interpreters should know that a number of five booths will be provided on a **first-come, first-served basis**. We kindly invite you to notify the organisers about the need for such booths in advance.

Conference documents

Documents will be available on www.parl2019ro.eu, www.cosac.eu, www.ipex.eu and in the conference secretariat during the meeting.

Taking the floor

Participants who wish to take the floor during the meeting are kindly requested to fill in the request-for-the-floor cards and hand them over to the conference staff until the beginning of the debate of each session. These cards will be provided upon registration together with other useful documents for the meeting.

Media

The meeting will be broadcast live on www.parl2019ro.eu

Embassies

Foreign representations in Romania can be accessed from this link:
<https://www.mae.ro/en/foreign-missions>

Additional practical information

Smoking

Smoking is prohibited in closed public areas, please use the smoking areas located outside at C5/P level and B4/S1 level opposite the Rustic Saloon.

Facilities

Computers and printing equipment will be available for the use.

Cloakroom

The cloakroom is located at Entrance A1, P level, Senate Area.

Wi-Fi

Wi-Fi connexion will be available.

Medical assistance

During the event, a medical room will be located within the Palace of the Parliament (B4/S1 level, room 26)

Emergency number is 112

Currency

The official currency in Romania is Leu (1 EUR = 4,66 RON).

Local time

Romanian time zone is UTC/GMT +2 hours.

Climate

January is, on average, one of the coldest months of the year. The average temperatures are around 2°C, while the temperatures fall to an average of -3°C overnight.

Weather forecasts and other information about climate in Bucharest can be found following this link: <https://www.accuweather.com/ro/ro/bucharest/287430/weather-forecast/287430>

Country Code

The Romanian country code is 0040.

Electricity

The standard voltage is **230 V** and the standard frequency is **50 HZ**.

The plug socket is **Type F**.

Tourism

Known for its wide, tree-lined boulevards, glorious Belle Époque buildings and a reputation for the high life (which in the 1900s earned its nickname of "Little Paris"), Bucharest, Romania's largest city and capital, is today a bustling metropolis.

Romanian legend has it that the city of Bucharest was founded on the banks of the Dambovița River by a shepherd named Bucur, whose name literally means "joy." His flute playing reportedly dazzled the people and his hearty wine from nearby vineyards endeared him to the local traders, who gave his name to the place.

People visiting Bucharest may enjoy by guided tours bus/walking the landmarks of the city and its friendly and hospitable atmosphere.

More detailed information on city highlights for Bucharest and the main Romanian cities can be found on <http://romaniatourism.com/bucharest.html>

Contacts

Petronela Dobrin
Head of European Affairs Division

Ingrid Zaarour
Head of Protocol and Passports Division

Carmen Mihaileanu
Parliamentary Advisor, European Affairs
Division

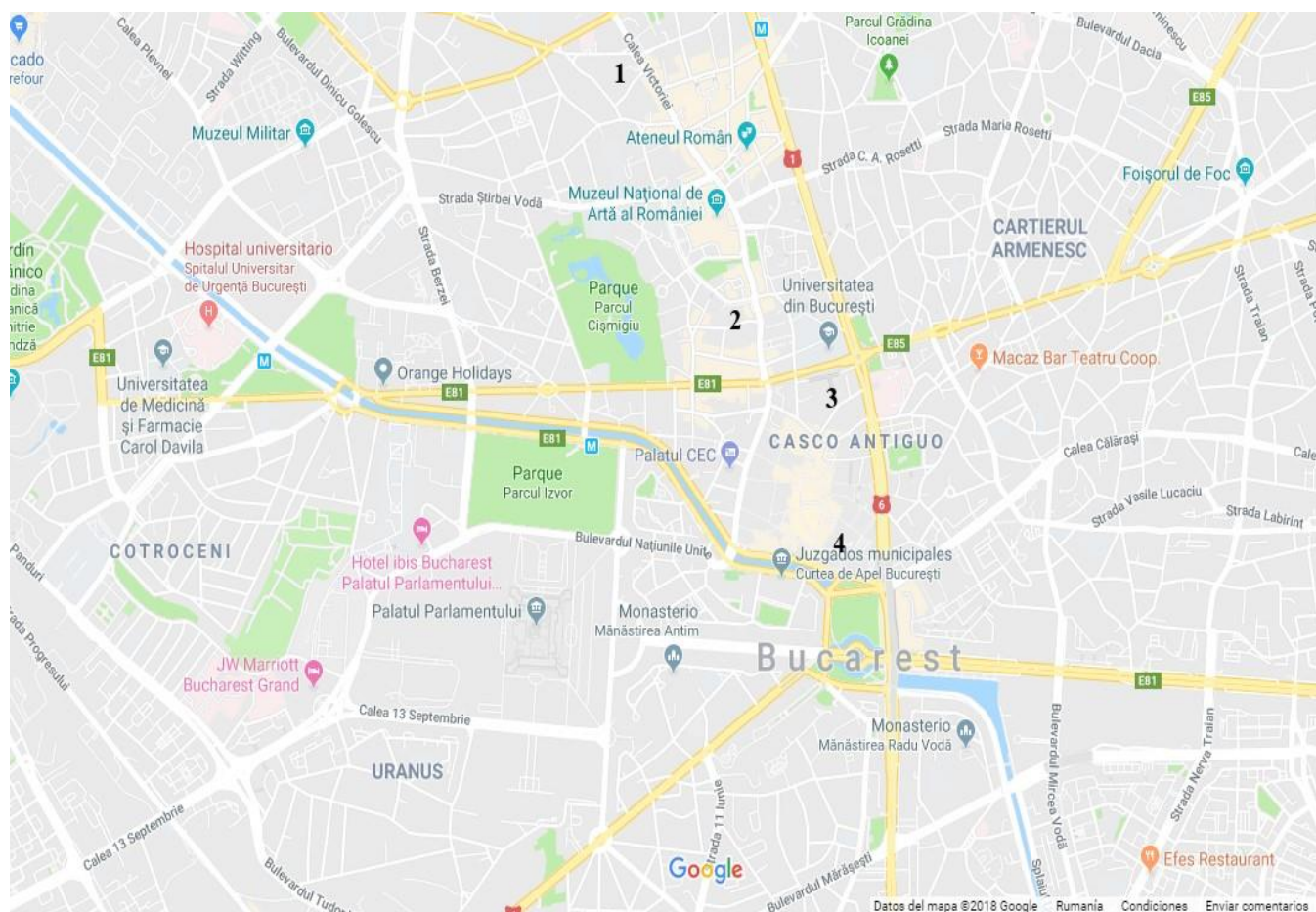
Nicoleta Aldea
Parliamentary Advisor, Committee on
European Affairs

Should you need any further information, please contact:

COSAC-RO2019@senat.ro

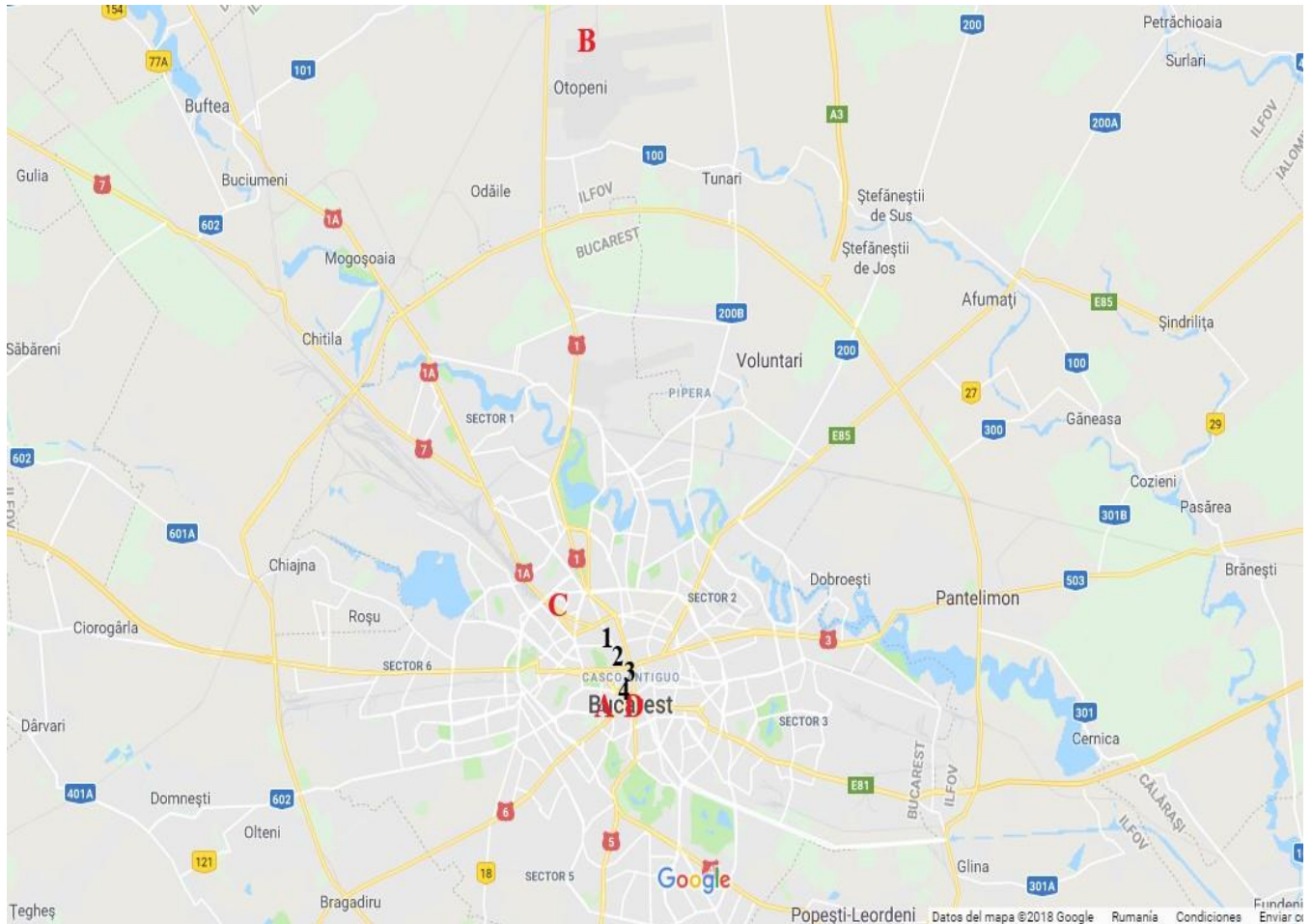


Map of city centre, hotels



1. Radisson Blu Bucharest
2. Hotel Novotel Bucharest City Centre
3. Hilton Garden Inn Bucharest
4. Europe Royale Bucharest Hotel

Map of Bucharest



- A. The Palace of Parliament
- B. Bucharest Henri Coandă International Airport
- C. Bucharest North Railway Station
- D. Union Square



Reservations Form for Groups

Group name: COSAC
Guest name 1: _____
Guest name 2: _____
Arrival Date: 19.01.2019 **Departure date:** 22.01.2019

Room types:

- 1. Standard Queen or Twin Novation Room:** modern decor and ergonomic standard room comfort: queen-size bed or twin beds, working desk, LCD, minibar, bath & shower, hairdryer, tea&coffee making facilities, laptop-size safe, FREE Wi-Fi internet and access to the Wellness Centre.

Rate 1: 70 Euro

Rate 2: 82 Euro

☐ **Single use** (1 person/ room)

☐ **Double use** (2 persons-1 bed/ room)

OR ☐ **Twin use** (2 beds/ room)

- 2. Executive Room:** all our standard room features with the following added products and services: NEW high and ergonomic bedding solution, a bottle of water in the room upon arrival, international newspaper, upgraded amenities, VIP lounge access (free open bar and snacks), espresso machine, BOSE Docking station (can be used with all telecommunication devices with Bluetooth).

Rate 1: 105 Euro

Rate 2: 117 Euro

☐ **Single use** (1 person/ room)

☐ **Double use** (2 persons/ room)

The rates are per room, per night & inclusive of **Full Buffet Breakfast, FREE wireless INTERNET, access to the Wellness Centre** (indoor swimming pool, hammam, fitness centre, Power Plate). Rates are exclusive of 5% VAT and 1% city tax.

Option date: mentioned special rates are applicable only by completing and sending this reservation form to the hotel by fax (00 40 21 3088889) or e-mail (h5558@accor.com) until **07.01.2019**. After this date any requests received will be confirmed upon hotel's availability at the best rate of the day.

All reservations must be guaranteed. Accepted Credit Cards: American Express, Visa and MasterCard

<input type="checkbox"/> Credit Card: _____	No: _____	Expire _____	Date: _____
Card holder's name: _____		Signature: _____	

Payment: Guest at the reception

Cancellation Policy: In order to avoid any charges, kindly advise any changes or cancellations in the reservation before **09.01.2019**. Any cancellation received after this date as well as no-shows will be the subject of 100% charges from the first night of room accommodation and applicable taxes. **All room nights cancelled after check-in time will be charged at 100% of their total value (cancelled value).**

Please note that SENATUL ROMANIEI is not responsible for payment or providing individual/personal accommodations.

Preferences:

Special Request:	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non – Smoking	<input type="checkbox"/> Handicap
Accessible			
Bed request:	<input type="checkbox"/> Two beds	<input type="checkbox"/> One Single Bed	
Additional Special Requests:			

Expected Arrival Time: _____

Transportation can be assured with private car (Mercedes Limo) and the price is 40 euros/car/way or by shared shuttle at the price of 25 euros/person/way. Kindly fill in below if the transfer is needed:

<input type="checkbox"/> Pick up	Arrival time: _____	Flight number: _____
<input type="checkbox"/> Drop off	Departure time: _____	Flight number: _____

Guest Contact details for confirmation:

Email: _____ Phone: _____ Fax: _____ Date: _____

Whether for business or leisure **NOVOTEL BUCAREST CITY CENTRE** is your best choice!

THANK YOU FOR CHOOSING NOVOTEL BUCAREST CITY

Reservation Form

Europa Royale Bucharest** Hotel**
Senatul Romaniei – January 19-22, 2019

Group name: Senatul Romaniei

Guest name 1: _____

Guest name 2: _____

Arrival Date: _____

Departure date: _____

FOR PARTICIPANTS: **Standard Double / Twin in Single - Street View:**

Single use: 80 EURO / night

Double use: 90 EURO / night

☐ **Single use** (1 person / room) ☐ **Double use** (2 persons, 1 bed / room) ☐ **Twin use** (2 beds / room)

The rates are per room, per night and include: breakfast. Guest room rates exclude city tax of 1% of the total amount of the accommodation excluding VAT, for each day of the stay

Please complete all areas below and attach to this Authorization Form, a copy of the credit card (both sides). Incomplete requests may be rejected. This form must be received until **January 7th, 2019, to ensure acceptance of the credit card to be charged.**

All reservations must be guaranteed. Accepted Credit Cards: American Express, Visa and MasterCard

Credit Card: _____ Number: _____ Expiry Date: _____

Card holder's name: _____ CVC: _____ Signature: _____

Payment: The hotel will preauthorize from the credit card the total amount of entire stay. In case of failure to comply with this method of payment, reservation is considered not guaranteed and will be cancelled. Extra-services are going to be paid at the hotel.

Preferences:

Special Request: ☐ Smoking ☐ Non – Smoking ☐ Handicap Accessible

Additional Special Requests:

Estimated Time of Arrival:

Option date: Mentioned special rates are applicable only by completing and sending this reservation form to the hotel by email sm.bucharest@europaroyale.com or fax: +40 372 37 65 00 until **January 7th, 2019**. Any requests received after this date will be confirmed upon hotel's availability at the best available rate of the day.

Cancellation Policy: If the cancellation of the guaranteed reservation it will be made until 07.01.2019 no charges will be required. In case of no-show or failed cancellation first night room rate and VAT will be charged.

PLEASE COMPLETE AND SEND THIS RESERVATION FORM TO THE HOTEL BY EMAIL:
sm.bucharest@europaroyale.com OR FAX: +40 372 37 65 00 UNTIL 07.01.2019.

Guest Contact details for confirmation:

Email: _____ Phone: _____ Fax: _____ Date: _____

RECONFIRMATION BY HOTEL

Confirmation Number:

Date:

Signature:

Stamp:

THANK YOU FOR CHOOSING EUROPA ROYALE BUCHAREST HOTEL!

EUROPA ROYALE BUCHAREST

Franceza St.60,030106, district 3, Bucharest, Romania, Tel: +4 021 319 17 98; +40 372 37 65 00
bucharest@europaroyale.com www.groupeuropa.com

