



Cortes Generales

Presidencia
Española *eu* 2010.es

GENERAL INFORMATION

Meeting venue

Senate
Europa Hall
Access through Bailén St.
Madrid
Web: <http://www.senado.es>

Meeting secretariat

For any information regarding this meeting please write to the following address:

eu2010es@cortesgenerales.es

or call: +34 91 538.13.06

Hotels

Hotel OCCIDENTAL MIGUEL ÁNGEL Hotel HESPERIA MADRID

Calle Miguel Ángel, 29-31
Madrid

Tel.: + 34 91 442 02 22

www.miguelangelhotel.com

Paseo de la Castellana, 57
Madrid

Tel.: +34 91 210 88 00

www.hesperia-madrid.es

Hotel HESPERIA EMPERATRIZ

Calle López de Hoyos, 4
Madrid

Tel.: +34 91 563 80 88

www.hesperia-emperatriz.es

Hotel NH ABASCAL

Calle José Abascal, 47
Madrid

Tel.: +34 91 441 00 15

www.nh-hoteles.es

Please use the form attached for hotel bookings.

Transportation

Each delegation is kindly requested to organise its own transport to and from the airport (see Public Transport below).

Transport by bus between the session hotels and the Senate and for the cultural visit and dinner shall be provided.



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Busses shall depart from the various hotels at the following times:

Thursday 4 February

Hotel NH ABASCAL	18:00
Hotel OCCIDENTAL MIGUEL ANGEL	18:15

Hotel HESPERIA EMPERATRIZ	18:00
Hotel HESPERIA MADRID	18:15

Friday 5 February

Hotel NH ABASCAL	8:00
Hotel OCCIDENTAL MIGUEL ANGEL	8:15

Hotel HESPERIA EMPERATRIZ	8:00
Hotel HESPERIA MADRID	8:15

Accreditations

All participants in the meeting shall be provided with an accreditation badge. It may be picked up on 4 February at the session hotels (Hotel Occidental Miguel Ángel, Hotel Hesperia Madrid, Hotel Hesperia Emperatriz and Hotel NH Abascal), or on 5 February at the Senate (Bailén St. access).

A welcome desk shall be in operation at all session hotels issuing accreditations and documentation from 17:00 to 21:00.

Committee Chairs:	blue cord
Staff:	yellow cord
Interpreters:	green cord
Organisation:	burgundy cord

Participants must wear their accreditation badge at all times during the meeting and all social events.

Interpretation

Working languages for the meeting are English, French and Spanish. Those delegations wishing to provide their own interpreters are kindly requested to point it out in their registration form so that a booth may be provided. Since the number of booths is limited, they shall be allocated on a first-come-first-served basis.

Registration

Please register online using the form available at the following address:

www.cortesgenerales.es



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In order to access the restricted site, please use the following user name and password:

Usuario: EUchairs

Password: EU5feb

All session documents shall be posted on this website. A finalised programme shall be provided in due course.

Meeting rooms

A room equipped with computers, a photocopier, fax machine and telephone shall be open to participants.

All computers will have internet access and a wi-fi connection will also be made available.

Web Streaming

Proceedings will be streamed live on:

<http://www.senado.es/novedades/index.html>

Coffee service

An ongoing coffee service shall be provided throughout the meeting.

Cloakroom

Space in the cloakroom is limited. Delegations are kindly requested to leave their luggage at their hotels.

Smoking is strictly prohibited throughout the Senate building.

Addresses:

Cultural visit (4/02): Royal Palace – Calle Bailén, s/n
Dinner (4/02) Casino de Madrid - Calle Alcalá, 15
(evening dress required)
Luncheon (5/02): Senado

Practical information:

Currency

Spain uses the Euro

For exchange rates: <http://www.ecb.int/stats/exchange/eurofxref/html/index.en.html>

Currency may be exchanged at the airport.



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There is a Santander Bank branch at the Senate, open from 09.00 to 14.30 and 16.00 to 18.30 Monday to Friday.

There are also a number of bank branches along Gran Vía (Caja Madrid, Santander, BBVA).

Travel Agency:

There is a travel agency operated by Viajes El Corte Inglés at the Senate, open from 09.00 to 14.30 and 16.00 to 18.30 Monday to Thursday and 08.30 to 15.30 on Fridays.

Chemists

The 24-hour chemist's closest to the Senate is on Puerta del Sol, a 15-minute walk away.

Emergency phone number

Emergencies 112

Weather

For updated weather forecasts please see:

<http://www.aemet.es/es/eltiempo/prediccion/localidades?l=28001>

Tourist information

- www.munimadrid.es



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Public Transport

Taxis

A taxi from Terminal 4 to the Senate, costs approximately € 35, and slightly less from Terminal 2, depending on the traffic.

Taxis in Madrid are white with a diagonal red band on their front door bearing the emblem of the city. They have a green light that is on when they are free.

There are also several taxi ranks around the city, indicated by a blue sign with a white letter 'T'. At railway and bus stations and at the airport taxis must be taken from the corresponding ranks. Throughout the rest of the city they can easily be stopped in the street. Journeys are usually paid for in cash, though more and more taxis accept credit cards.

The following supplements apply:

- **Departure from train or bus stations:** € 2,95 (does not include departures from Colon Square –Airport line)
- **Trips to or from Barajas airport:** 5,50 €

Radio Taxis

There are several private companies that can be called to order a taxi. You should bear in mind that in these cases the taxi meter starts running at the point where the taxi driver is when (s)he picks up the call.

Radio taxi +34 91 447 32 32

Teletaxi +34 91 371 21 31

Metro

http://www.esmadrid.com/recursos/doc/es/Siempre/Guia/2095094756_26320098579.pdf

There is a Metro connection between the airport and central Madrid (Nuevos Ministerios station). The ticket costs € 1 with a € 1 supplement for trips to and from the airport.

The Metro stations closest to the Senate are: **Plaza de España, Santo Domingo and Ópera.**

Buses

Bus line 200 runs between Barajas airport (T1, T2, T3) and Avenida de América. Line 204 runs between T4 and Avenida de América, at the price of a standard bus ticket (€ 1).

At Avenida de América you can take the Metro to any of the stations above or catch a taxi.