



REPUBLIKA SLOVENIJA
DRŽAVNI ZBOR



GENERAL INFORMATION

MEETING OF THE XXXIX COSAC

BLED - BRDO PRI KRANJU, 7 - 8 MAY 2008

1. MEETING VENUE

The meeting of the XXXIX COSAC will take place at the Brdo Congress Centre, the permanent venue for most of the Presidency's events.

Brdo Congress Centre

Predoslje 39
SI - 4000 Kranj
Tel.: +386 4 260 1000
Website: www.brdo.si

The Troika Meeting will be held in Hotel Golf (Jupiter Hall) in Bled, on 6 May 2008 at 18.00.

Hotel Golf Bled

Cankarjeva 4
SI - 4260 Bled
Tel.: +386 4 579 17 00; Fax: +386 4 579 17 01
e-mail: hotelgolf@hotelibled.com

2. CONTACT PERSONS

Logistical and technical issues

VIKTORIJA ROŠER

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or

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Head of the EU Presidency Project Group
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Additional information (substantive issues)

Dr. ZVONE BERGANT
Secretary, Committee on EU Affairs
Tel: +386 1 478 9932
e-mail: zvonko.bergant@dz-rs.si

3. ACCOMODATION

Grand Hotel Toplice

Cesta svobode 12
SI - 4260 Bled
Tel.: +386 4 579 10 00; Fax: +386 4 574 18 41
e-mail: ghtoplice@hotelibled.com

Hotel Golf Bled

Cankarjeva 4
SI - 4260 Bled
Tel.: +386 4 579 17 00; Fax: +386 4 579 17 01
e-mail: hotelgolf@hotelibled.com

Hotel Park Bled

Cesta svobode 15
SI - 4260 Bled
Tel.: +386 4 579 30 00; Fax: +386 4 579 18 01
e-mail: hotelpark@hotelibled.com

The reservation and cancellation policy is specified in the hotel registration form. The participants are kindly requested to make the reservation only through the attached hotel booking form.

4. ARRIVALS AND DEPARTURES OF PARTICIPANTS

The Ljubljana Jože Pučnik Airport, Slovenia's main international airport, lies about 25 kilometres north of Ljubljana and about 36 kilometres from Bled.

Ljubljana Jože Pučnik Airport

Zgornji Brnik 130 a, SI - 4210 Brnik

Telephone: +386 4 206 10 00

Flight info: +386 4 20 61 981

Transport from and to the airport will not be provided.

Should you wish, you may arrange your own transport by completing the AIRPORT TRANSFER ORDER on your hotel reservation form.

The Ljubljana Jože Pučnik Airport is located only a few kilometres from Brdo pri Kranju, where the meeting will take place. A journey by car takes approximately 10 minutes.

Due to an increased frequency of air-traffic during the Slovene presidency of the EU Council, we recommend you arrive at the airport at least 90 minutes prior to departure.

5. EXCURSIONS

On 6 May 2008 at 15.00, a boat trip to the Isle of Bled with a traditional "pletna" boat will be organised. The guided tour will be conducted in English and French and will last until approximately 16.30. The starting point of the tour will be communicated at a later date, however, all information will also be available at information points in the selected hotels.

On 7 May 2008, after the conclusion of the debate, a shuttle service departing at approximately 16.15 for Kranj with a short tour of the town will be offered to all the participants not attending the Chairpersons' meeting on the elaboration of Contribution and Conclusions of the XXXIX COSAC. The tour of Kranj is expected to last from 16.30 to 17.45, after which participants will return to Bled.

6. TRANSPORT

The Congress Centre Brdo pri Kranju hosting the XXXIX COSAC is situated about 34 kilometres from Bled. Transport to and from the meetings will be provided. The schedule of bus departures to and from the meetings will be available at a later date. All information on bus departures will be available at information desks at the hotels and the Brdo Congress Centre, however, you will also receive all information materials by e-mail.

7. REGISTRATION OF THE PARTICIPANTS

The participants registering for the meeting are requested to use the appropriate registration form.

The registration desks will be located in all three hotels where accommodation is provided. On 6 May 2008, the participants can register from 14.00 to 22.00. Should this not be possible, the participants will be able to collect their accreditation badges the following two days at the entrance checkpoint in Brdo pri Kranju.

Participants are kindly asked to present a valid form of identification.

8. IDENTIFICATION BADGES

The Brdo area will be subject to special security measures enforced by the Slovenian police force throughout the period of the Presidency. Please note that access to the venue is limited to participants with registration badges issued by the National Assembly. Badges need to be worn at all times when being inside the complex.

Colours of accreditation bands:

RED - deputies, delegation members

BLUE - delegation secretaries, delegation professional services

ORANGE - services of the National Assembly of the Republic of Slovenia

GREEN - interpreters

YELLOW - journalists

9. INTERPRETATION AND TRANSLATION

Documents will be distributed under the terms of Art. 9.2 of COSAC's Rules of Procedure.

Simultaneous interpretation will be provided in official EU languages.

For the Troika Meeting, the National Assembly of the Republic of Slovenia will also provide interpretation in Slovenian, English, French and Portuguese.

10. RECEPTIONS

On 6 May 2008 at 19.30, the President of the National Council will host a reception at the Golf Hotel in Bled.

On 7 May 2008 at 19.30, the Chairman of the Committee on EU Affairs will host a dinner at the Toplice Hotel in Bled.

On 7 May 2008 at 12.15, the President of the National Assembly will host a lunch for all participants at the Kokra Hotel in Brdo pri Kranju, whereas the next day, on 8 May 2008, lunch will be hosted by the Chairman of the International Relations and European Affairs Commission and will also take place at the Kokra Hotel at 12.15.

11. COFFEE BREAK

Coffee breaks and lunches will be organised in accordance with the programme within the Brdo area.

12. MEDIA

The meeting will be open to the public. Media representatives will be able to follow the conference in *salle d'écoute*.

Contact Person

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e-mail: borut.persolja@dz-rs.si

13. MEDICAL ASSISTANCE

While in Bled please contact your hotel reception or the meeting's staff for all questions regarding medical care.

Medical assistance will be available throughout the conference at the Brdo Congress Centre in Brdo pri Kranju.

The national emergency number is 112.

14. SECURITY

All the necessary security measures will be provided.

15. TELECOMMUNICATIONS AND OTHER ASSISTANCE

The Brdo Congress Centre and the Press Centre are equipped with Wi-Fi and wired network to accommodate notebook access to Internet and printing services. An Internet Corner with 14 workstations is available on the First Floor of the Brdo Congress Centre. Additional working areas equipped with PCs with internet connection, office suite,

telephone, internet cables ready for use with laptops (it is recommended that you nonetheless also bring your own UTP patch cables) are also available. A special multimedia service is available through desktop icon "TV & Video", which opens a user interface with a selection of TV channels as well as venue CCTV channels. Common printers, fax machines and copy machines are also provided on the First Floor of the Brdo Congress Centre.

16. WEATHER

The average daily temperature in Bled and in Brdo pri Kranju hovers around 13 degrees Celsius. During the day temperature may rise as high as 20 degrees Celsius.

For a more detailed weather forecast, please visit: <http://meteo.arso.gov.si/met/en/>.

17. CURRENCY

On 1 January 2007 the Euro became the official currency in Slovenia, for both cash and non-cash transactions; non-cash payments with credit or debit cards are possible anywhere through POS terminals. Cards accepted for payment are MasterCard, Maestro, Visa, Visa Electron, Amex and Diners. You can also withdraw cash from the automatic telling machines of different banks located across the country. Cash withdrawal is possible mainly with MasterCard and Visa cards. Withdrawals can also be made using Maestro, Cirrus and Visa Electron Plus, where indicated by stickers on individual machines.

Banks are open weekdays between 9.00 and 12.00 and 14.00 and 17.00, and some on Saturdays between 9.00 and 12.00.

Money can also be changed in exchange offices, at hotel reception desks, tourist agencies, petrol stations and larger supermarkets.

18. SMOKING

As of August 2007, the law prohibits smoking in all indoor public places and work areas in Slovenia. Smokers should use outdoor areas.

19. SHOPS

Opening hours of shops are flexible. Some grocery stores are also open on Sunday.

Weekdays: from 7.00 / 9.00 to 20.00 / 21.00
Saturdays: from 9.00 to 14.00 / 18.00

20. TELEPHONE SYSTEM

Country code: +386
Code for international calls: 00
Directory enquiries: 1188
International enquiries: 1180

21. EMERGENCY NUMBERS

Police: 113
Ambulance: 112
Fire Service: 112
Road Assistance: 1987

22. LOCAL TIME

Central European Time: GMT + 1
Central European Summer Time: GMT + 2 (end of March to end of October)

23. POST OFFICES

Post offices are open from 8.00 to 18.00 on weekdays and from 8.00 to 12.00 on Saturdays.

24. ABOUT BLEED, LJUBLJANA AND SLOVENIA

Invitations, registration forms and additional information are available at:
www.dz-rs.si/predsedovanje.

For more information on Slovenia Bled and Ljubljana please visit:
www.slovenia.info, www.ljubljana.si.