



XXXVI COSAC 20 – 21 November 2006 in Helsinki

INFORMATION FOR PARTICIPANTS

1. Meeting venue

Finlandia Hall

Address: Mannerheimintie 13 e, 00100 Helsinki

Tel. +358 9 40 241

Fax +358 9 44 6259

2. Accommodation

Hotel Crowne Plaza Helsinki

Address: Mannerheimintie 50, 00260 Helsinki

Tel. +358 9 2521 0000

Fax +358 9 2521 3999

The rates are as follows:

Standard Single 147 e / night

Standard Double 184 e / night

3. Registration

The registration will take place at Hotel Crowne Plaza Helsinki on Sunday 19 November 2006. The registration and information desk will be open from 14.00 to 18.30. Please register as soon as possible after your arrival.

For those unable to register on Sunday, registration will be open on Monday 20 November 2006 at Finlandia Hall from 7.30 onwards.



4. Security and identity badges

Identity badges will be distributed at the registration desk.

All participants – including accompanying persons and personnel, observers and members of the press – are required to wear identity badges throughout the meeting for security reasons.

Badges are to be worn during the meeting and social functions, as well as for all transport organised during the meeting. There will be no admittance to any aspect of the programme without the appropriate identity badge.

The badge ribbons are colour coded so that the members of the parliaments will have red badge ribbons. The members of staff and the rest of the people attending the meeting will have blue badge ribbons.

5. Transportation

Sunday, 19 November 2006

- 18.15 From Hotel Crowne Plaza Helsinki to the Annex Building of Eduskunta "Little Parliament"
Mannerheimintie 50 – Arkadiankatu 3
- 20.15 From the Annex Building of Eduskunta to Hotel Crowne Plaza Helsinki
- Onwards
- 22.00 From the Speaker's Square of Eduskunta (backyard of the main building of Eduskunta) to Hotel Crowne Plaza Helsinki
Mannerheimintie 30 – Mannerheimintie 50

Monday, 20 November 2006

Please note that because of the short walking distance of only 5 – 10 minutes, participants can also walk from the hotel to the meeting venue.

- 7.45 From Hotel Crowne Plaza Helsinki to Finlandia Hall (Troika and political groups)
Mannerheimintie 50 – Mannerheimintie 13 e
- 8.40 From Hotel Crowne Plaza Helsinki to Finlandia Hall
- 16.05 From Finlandia Hall to Hotel Crowne Plaza Helsinki
- 17.15 From Finlandia Hall to Hotel Crowne Plaza Helsinki (Chairpersons)

Tuesday, 21 November 2006

- 8.55 From Hotel Crowne Plaza Helsinki to Finlandia Hall
- 11.50 From Finlandia Hall to Eduskunta
Mannerheimintie 13 e – Mannerheimintie 30
- 13.30 - From Eduskunta to Hotel Crowne Plaza Helsinki
- 14.30



6. Documentation

All papers required for the meeting will be distributed at the meeting venue in English and in French.

Material concerning the meeting can also be found on the EU Presidency website of Eduskunta (<http://www.parliament.fi/eu2006> -> Grand Committee – COSAC) and on the COSAC website (<http://www.cosac.eu>).

7. Interpretation

Simultaneous interpretation in all official EU languages will be provided at the meeting venue. All documents will be available in English and in French.

8. IT and telecommunication

Computers with Internet connection will be available for the meeting participants in the Delegation Room.

Wireless Internet access will be available at the meeting venue during the meeting. The secretariat can help you if you have problems with the connection.

Internet connection is available for free at Hotel Crowne Plaza Helsinki. For further information, please contact the hotel reception.

9. Dinner and family photo on 20 November 2006

Due to the short walking distance of only about 350 meters, no transportation from Hotel Crowne Plaza Helsinki to the Finnish National Opera will be provided on Monday evening 20 November 2006.

Please note that a family photo of the participants of the meeting will be taken at the Finnish National Opera at 19.00 before dinner. Therefore, we ask you to arrive in time.

As it has been a custom in the COSAC Meetings, there is no special dress code for the dinner on 20 November 2006 although Ms Tarja Halonen, President of the Republic, will be attending the dinner.

10. Sauna

The participants of the meeting have the possibility to go to sauna at Eduskunta on Sunday 19 November 2006 after the reception at the Annex Building of Eduskunta "Little Parliament".

Towels and other accessories are available at the sauna.

11. Smoking

Smoking is not permitted in public buildings in Finland. Smoking is permitted outside. Please ask the staff for guidance.



12. Post office

The closest post office to the meeting venue is at *Elielinaukio 2F*. It is open Mon – Fri from 7.00 to 21.00 and Sat – Sun from 9.00 to 18.00.

13. Medical facilities

Medical assistance is available at the meeting venue. If needed, please contact the secretariat.

14. Pharmacy

The closest pharmacy to the meeting venue is at *Mannerheimintie 5*. It is open every day from 7.00 to 24.00.



CONTACT INFORMATION

1. Meeting Secretariat

Members of staff of Eduskunta are available to help you with any queries you may have.

Telephone numbers

Ms Kirsi Pimiä	+358 50 381 9495
Mr Peter Saramo	+358 50 381 9494
Ms Marjo Lassila	+358 50 364 4921
Ms Mari Männistö	+358 50 341 6923

Information department

Ms Anna-Kaisa Itkonen, Information Officer	+358 50 364 4901
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2. Useful addresses and telephone numbers

Parliament of Finland "Eduskunta"	+358 4321*
Main Building:	
Mannerheimintie 30 / FI-00102 Eduskunta, Helsinki	
Annex Building "Little Parliament":	
Arkadiankatu 3	
Fax +358 9 432 2069	
Hotel Crowne Plaza Helsinki	+358 9 2521 0000
Mannerheimintie 50, 00260 Helsinki	
Fax +358 9 2521 3999	
Finlandia Hall	+358 9 40 241
Mannerheimintie 13 e	
Fax +358 9 44 6259	
Finnish National Opera	+358 9 4030 21
Helsinginkatu 58, 00251 Helsinki	
Post Office	+358 200 71000
Elielinaukio 2 F	
Emergency number	112
Police	10022
Taxi	+358 100 0700



3. Embassies in Helsinki

Belgique / België

H.E. Mr Jan Van Dessel
Kallioliinantie 5, 00140 Helsinki
Tel. (09) 17 04 12
Fax (09) 62 88 42

Česká republika

H.E. Mr Vladimír Kotzy
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Danmark

H.E. Mr Niels Dyrland
Keskuskatu 1 A, 00101 Helsinki
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Deutschland

H.E. Dr. Hanns Schumacher
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Eesti

H.E. Ms Merle Pajula
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Ελλάδα

H.E. Mr Dimitri Loundras
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España

H.E. Mr Antonio García Abad
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France

H.E. Mr Gérard Cros
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Ireland / Éire

H.E. Mr Antóin MacUnfraidh
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Italia

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Κύπρος / Kıbrıs

H.E. Ms Loria Markides
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Lietuva

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Luxembourg / Luxemburg

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Polska

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Portugal

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United Kingdom

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Acceding countries**България**

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România

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Candidate countries**Türkiye**

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Hrvatska

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Other participants**European Commission / Commission européenne**

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