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Parliamentary
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Austrian Presidency
of the Council of
the European Union

IPEX



REPUBLIC OF AUSTRIA
Parliament

MEETING OF THE IPEX CORRESPONDENTS

GENERAL INFORMATION

Vienna, 14 – 15 November 2019

Meeting Venues

- The Correspondents Meeting on Friday, **15 November** will take place at the interim location of the Austrian Parliament in the Hofburg
Hofburg, 1010 Vienna (**Entrance: Josefsplatz**, red carpet)
- Workshops on **14 November** will be held at **Palais Epstein**
Dr.-Karl-Renner-Ring 1, 1010 Vienna

On the last page of this document you will find a map with all meeting venues, hotels and the restaurant for the dinner.

Registration

- In order to register for the meeting you are kindly asked to use the **link** to our **online registration system**. The link was sent out via e-mail together with the invitation letter.
- Please register online before **Monday, 28 October 2019**.
- After your successful registration, you may send changes or questions to:
IPEX-AT@parlament.gv.at
- Welcome desks will be open at the entrance of the respective meeting venue for you to pick up your conference badges and welcome bags:
 - Thursday, 14 November from 13.00 – 13.30 pm
 - Friday, 15 November from 8.30 – 9.00 am
- For security reasons, please wear your identity badges visibly at all times during the event. If you lose your identity badge, please contact the organisers.

Hotels

You are kindly asked to make your **room reservation** as soon as possible in one of the hotels recommended below, using the reservation links indicated.

Block reservations have been made from 13 - 15 November at the following two hotels:

Hotel De France*****

(45 rooms)

Room type	Rate per night per room (single/double occupancy)
Classic Room	€ 115/€ 130
including	breakfast, WiFi, VAT
Check in/check out	14.00/11.00
Reservation deadline	11 October 2019
Cancellation deadline	5 days prior to arrival: no fee applies 4-3 days prior to arrival: 1 st night will be charged (afterwards 100% will be charged)

Please book directly with the hotel using this [link](#).

Contact details Hotel De France:

Schottenring 3

1010 Vienna

Phone: +43 (0) 1 313 68 3361

E-Mail: defrance@gerstner-hotels.at

Website: <https://hoteldefrance.at/>

Austria Trend Hotel Rathauspark****

(30 rooms)

Room type	Rate per night per room (single/double occupancy)
Classic Room	€ 130/€ 150
including	breakfast, WiFi, VAT
Check in/check out	15.00/12.00
Reservation deadline	4 October 2019: half of the contingent expires 14 October 2019: end of reservation period
Cancellation deadline	7 days prior to arrival: no fee applies (afterwards 100% will be charged)

Please book directly with the hotel using this [link](#).

Contact details Hotel Rathauspark:

Rathausstraße 17

1010 Vienna

Phone: +43 (0) 1 404 127 64

E-Mail: reservierung.rathauspark@austria-trend.at

Website: <https://www.austria-trend.at/en/hotels/rathauspark>

MOTEL ONE Wien – Staatsoper

We also recommend *Motel One Wien – Staatsoper* because of its convenient location and low rates even though a block reservation could not be made.

Room type	Rate per night per room (single/double occupancy)
Double Room	€ 102,8/€129,69
including	breakfast, WiFi, VAT
Check in/check out	15.00/12.00
Cancellation deadline	Free of charge until 6 pm on the day of arrival

Please book directly with the hotel using this link:

<https://www.motel-one.com/en/hotels/vienna/hotel-vienna-staatsoper/>

Contact details Motel One Wien - Staatsoper:

Elisabethstraße 5

1010 Vienna

Phone: +43 (0) 1 585 05 05

E-Mail: wien-staatsoper@motel-one.com

Website: <https://www.motel-one.com/en/hotels/vienna/hotel-vienna-staatsoper/>

Transfers

- Vienna International Airport (<http://www.viennaairport.com/en/passengers>) is located about 18 km from the city centre, which is approximately a 20 minutes' taxi ride depending on traffic. You can reach Vienna by train ([City Airport Train](#) or [ÖBB Railjet Train](#)), [taxi](#) or bus ([Vienna Airport Lines](#)).

Languages

- The working language will be English.

Conference documents and facilities

Documents will be available on www.ipex.eu and printed in your conference map.

A free WiFi connection called “Hohes Haus” will be available during the meeting. If you wish to print documents please inform the organisers.

Dinner

You are kindly invited to the dinner on Thursday, 14 November starting at 7.30 pm, at [Bitzinger Vinothek](#) (Augustinerstraße 1, 1010 Vienna) by the Secretary General of the Austrian Parliament.

Media disclaimer

Upon registration to the meeting, you agree to transfer to the Republic of Austria, represented by the Austrian Parliamentary Administration, the non-exclusive, perpetual, irrevocable and worldwide right to your speech and/or statements and to all images of you produced at the meeting.

Contacts / EU- and International Services of the Austrian Parliament

Ms. Katharina Stourzh

EU-Information and -Database Management

Tel.: 0043 1 40110 2734

Mobile: 0043 676 8900 2734

Ms. Estelle Collonnier

EU-Information and -Database Management

Tel. : 0043 1 40110 2755

Mobile: 0043 676 8900 2755

Ms. Andrea Bednarik

Protocol, Visits and Conference
Organisation Department

Tel.: 0043 1 40110 2731

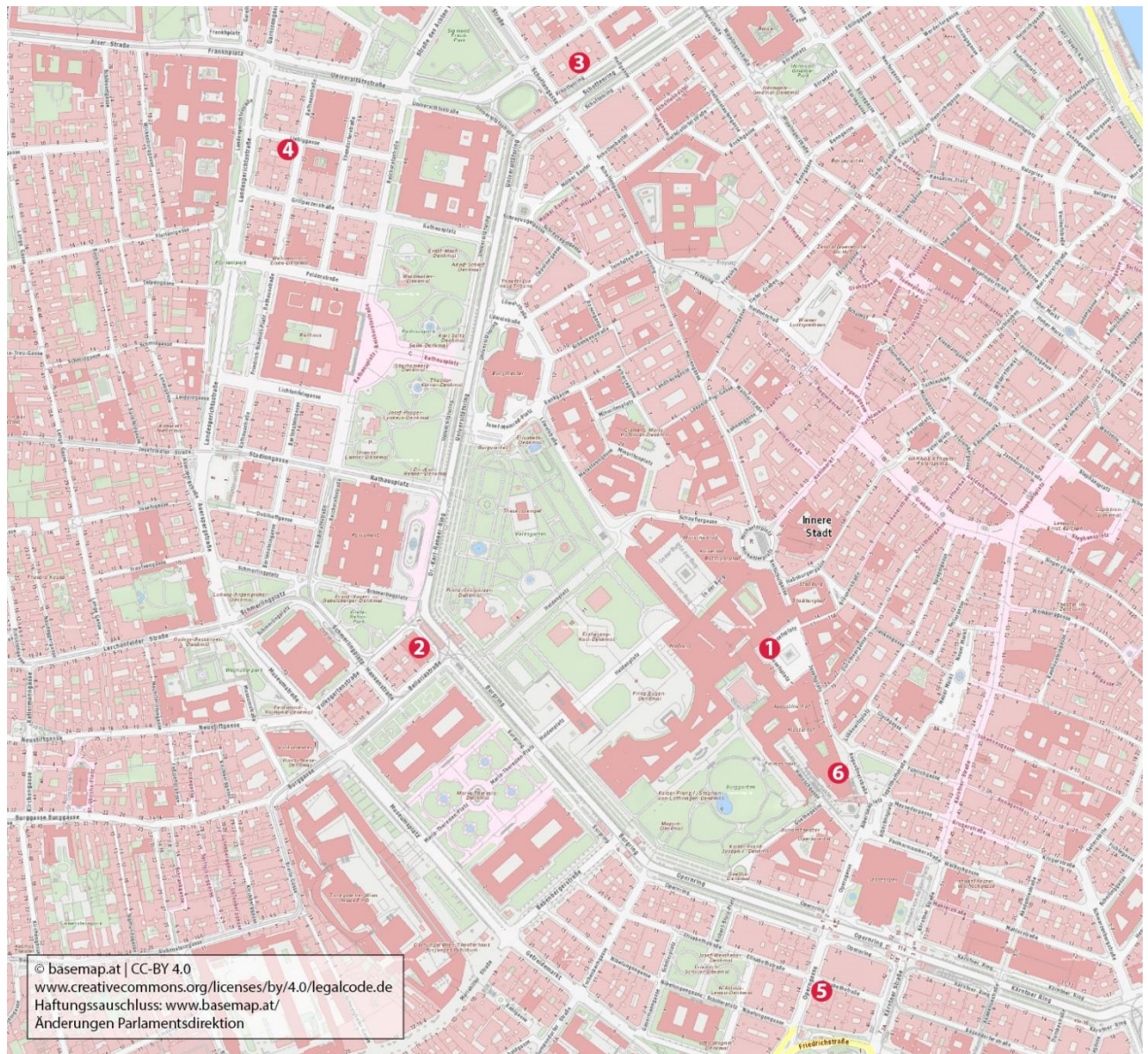
Mobile: 0043 676 8900 2731

For further information,

please contact us via:

IPEX-AT@parlament.gv.at

Map



Titles © [basemap.at](https://www.basemap.at)

- ① Hofburg, Entrance at Josefsplatz
- ② Palais Epstein
- ③ Hotel de France
- ④ Austria Trend Hotel Rathauspark
- ⑤ Motel ONE Wien – Staatsoper
- ⑥ Restaurant Bitzinger Vinothek